

REQUEST FOR PROPOSAL

State Bank of India, Hong Kong (“SBIHK”) invites proposal from licensed Technical Solution Provider firms with SBIHK (hereinafter referred to as “Bidder”) for development, delivery and maintenance of a **Comprehensive Reporting Solution**.

- ❖ Please note that all the information desired needs to be provided. Incomplete information and non-compliance with the instruction may lead to non-consideration of the proposal.
- ❖ All Bids must be accompanied by two parts. Part A will be considered first and then Part B.
 - Part A: Please state the project approach, timeline and deliverables, team structure and previous experience details in the Bid document.
 - Part B: This will have the Bid price. While we are looking value for money, quality of the solution being provided in terms of user of latest technology, ease of use; cost is one of the factors. The quality of work, should be stated in Part A.
- ❖ SBIHK reserves the right to change the dates mentioned in this RFP document, which will be communicated to the Bidders.
- ❖ If details in Part A are found satisfactory, Part B will be considered for those bids.
- ❖ The information provided by the Bidders in response to this RFP document will become the property of SBIHK and will not be returned. SBI reserves the right to amend, rescind or reissue this RFP and all amendments will be announced in the website and be binding to all Bidders.
- ❖ Every Bidder should demonstrate in their bid to provide the skill, knowledge, relevant experience of the working team and the firm’s past performance, ability to fulfil the regulatory requirements, and the organization resources, systems, methodology, time, cost, and value to the SBIHK.
- ❖ Additional queries if any is to be addressed to ypsys.hk@statebank.com, cc: avpsys.hk@statebank.com with subject line “Re:SBIHK: Comprehensive Reporting Solution – Query”

CONFIDENTIALITY AND NON-DISCLOSURE CLAUSE

The Bidder recognize that during the bidding, it may be necessary for SBIHK to disclose to the Bidder certain Confidential Information (as defined below). The Bidder agreed to maintain the confidentiality of the information and materials, whether oral, written or in any form whatsoever, of the other that may be reasonably understood, from legends, the nature of such information itself and/or the circumstances of such information’s disclosure, to be confidential and/or proprietary thereto or to you owes a duty of non-disclosure (collectively, “Confidential Information”). The Bidder agreed the obligation of a person to protect the confidentiality of any information or materials shall be and remain the property of SBIHK, and any documents containing or reflecting the Confidential Information, and all copies thereof, shall be promptly returned, or destroyed immediately, as applicable. Bank may insist on signing of a non-disclosure agreement with the bidder to provide confidential information. Nothing herein shall be construed as granting or conferring any rights by license or otherwise, express or implied, regarding any idea made, conceived or acquired prior to or after the Effective Date, nor as granting any right with respect to the use or marketing of any product or service. The Confidential Information disclosed is solely for the purpose of RFP.

SCHEDULE OF EVENTS	
Bid Document Availability	Request for proposal shall be delivered via email.
Date and Time for submission of bid	Via email on or before Tuesday, 25th Jan 2022
Email address for submission	To: vpsys.hk@statebank.com CC: avpsys.hk@statebank.com <i>Note: Please put this in the subject "Re: SBIHK: Comprehensive Reporting Solution " all email communication.</i>

Please Note: The above date is subject to change at the discretion of SBIHK

Broad Scope of Work:

- If selected, the Bidder (which thereafter shall be referred to as "Technical Solution Provider/ "TSP") will design, develop, deliver and maintain a customized application for SBIHK to process, generate and customize Reports for internal, external and all Regulatory Reporting requirements. TSP will provide on-site and prompt support to SBIHK.
- The TSP will advise the configuration for the hardware/middleware required for the Reporting solution. Installation, hardening, setup, maintenance and periodic updation of the infra/hardware will be responsibility of the TSP.
- TSP will ensure compliance with Bank's Information Security Guidelines/Local Regulatory requirements for the Infra/hardware as well as the Application and the data stored in the Application. TSP will ensure prompt resolution of vulnerabilities that may be observed during periodic/unplanned security reviews. TSP will ensure complete and unrestricted access to the infra and application for the Bank officials. TSP will provide support and facilitate integration of the hardware/application with Bank's IT infrastructure ecosystems, at India.
- TSP will ensure high availability of the infra/hardware and the Application. In case of unplanned downtime, TSP will provide immediate on-site assistance to ensure seamless access to the application.
- Data dumps and Data dictionary from the source applications will be provided by SBIHK. Indicative lists and formats of expected output reports will be provided by the Bank. The application to be provided by the TSP is expected to be dynamic with respect to customization, parameter management and configuration of reports and extraction of new reports. Application should be robust to ensure validation comparison between reports and to extract new reports as per reporting requirements. If customization in application will be required then TSP will facilitate the same without any additional costs and within the expected timelines as per reporting requirements.
- Application should be able to provide complete audit trail of all activities done on the platform. User access configuration and customization including maker/checker functionality and restriction of reports/modules access as per user roles should be available.
- The Hardware and the Application will not be accessible through any channel other than Bank's internal/authorized channels/networks.

DISCLAIMER:

The information contained in this Request for Proposal (RFP) document or information provided subsequently to Bidder(s) or applicants whether verbally or in documentary form/email by or on behalf of SBIHK, is subject to the terms and conditions set out in this RFP document and all other terms and conditions subject to which such information is provided.

This RFP is neither an agreement nor an offer and is only an invitation by SBIHK to the interested parties for submission of bids. The purpose of this RFP is to provide the Bidder(s) with information to assist the formulation of their proposals. This RFP does not claim to contain all the information each Bidder may require. (Each Bidder should conduct its own investigations and analysis and should check the accuracy, reliability, and completeness of the information in this RFP and where necessary obtain independent advices/clarifications.) Bank may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this RFP. No contractual obligation whatsoever shall arise from the RFP process until a formal contract is signed and executed by duly authorized officers of the Bank with the selected Bidder.

SBIHK, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Applicant or Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost, or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way for participation in this Bid Stage.

SBIHK also accepts no liability of any nature whether resulting from negligence or otherwise, howsoever caused arising from reliance of any Bidder upon the statements contained in this RFP. The issue of this RFP does not imply that SBIHK is bound to select a Bidder or to appoint the Selected Bidder or Concessionaire, as the case may be, for the Project and SBIHK reserves the right to reject all or any of the Bidders or Bids without assigning any reason whatsoever.

The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Bid including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the Bank or any other costs incurred in connection with or relating to its Bid. All such costs and expenses will remain with the Bidder and the Bank shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation or submission of the Bid, regardless of the conduct or outcome of the Bidding Process.