

STATE BANK OF INDIA HONG KONG BRANCH

We Invite applications from candidates for the position of

BANK ASSISTANT - SYSTEMS

Job Requirements:

- Minimum age 23 years as on date of employment. Maximum Age 40 years.
- Bachelor's Degree or Diploma in Computer Science, Information technology, Computer Engineering or strictly related technical fields.
- Minimum experience of 5 years in related field. Previous experience in similar position will be given due weightage.
- The applicant holding industry recognized certifications like Microsoft Certified Endpoint Administrator Associate (MD-102), Cisco Certified Network Associate (CCNA), CompTIA A+ / Network+, ITIL will be given due weightage.

Please send your full resume with available date, current and expected salary by e-mail to avphr.hk@statebank.com clearly indicating the job code, latest by 15th November 2026.

All information will be kept in strict confidence and will be used only for recruitment purpose.

Scope of Work:

Lifecycle support of all IT Assets of STATE BANK OF INDIA HONG KONG including Computer Hardware, OS, Peripherals including printers as per the, Video Conferencing Device Maintenance & Support, all the Network device (Like Switch, Router, Firewall, etc) Maintenance & Support, CCTV Maintenance & Support. It also includes the LAN Network maintenance/support.

The operational scope includes ensuring maintenance and availability of all endpoint environments, localized core networking setups, operational security solutions, and specialized financial regulatory applications.

Requirement ID	Functional Module	Requirement Specification
REQ-1.1	Hardware Lifecycle Support	Deploy, install, configure, maintain, troubleshoot, and reinstall endpoints including desktops, printers, peripherals, standard laptops, and secure VPN laptops.
REQ-1.2	OS Configuration	Manage, configure, tune, optimize network interfaces, and verify system level settings for all deployed corporate operating systems. Install monthly patches as and when available on all endpoints.
REQ-2.1	Enterprise Software Support	Install, patch, and administer standard office automation suites, messaging applications (e.g. Outlook), and authorized productivity tools.
REQ-2.2	Endpoint Security	Deploy, administer, and maintain client-provided security tools including Antivirus, Data Loss Prevention (DLP), Endpoint Detection & Response (EDR), Network Access Control (NAC) and other such tools.
REQ-3.1	Network Topology Support	Trace, isolate, and debug desk-side LAN cables, patch panel drops, and local network interface connection errors between switches/routers and end-user hardware.
REQ-4.1	Data Protection Assistance	Provide proactive operational assistance to end-users for configuring and verifying local system backups.
REQ-5.1	Regulatory Platform Care	Deploy, patch, and support mission-critical regulatory software environments (including IVS, PFES, MRCS, DDAE, and STET systems).
REQ-5.2	Cryptographic Operations	Manage deployment of digital security certificates. & other cryptographic certificates and baseline lifecycles for Faster Payment System (FPS), File Transfer System (FTS), other office servers and endpoints.
REQ-5.3	Business Continuity & DR	Provide full engineering field coverage and active support during corporate BCP and Disaster Recovery (DR) testing drills, including switch-over and switch-back workloads.
REQ-6.1	Operational Governance	Execute any ad-hoc tasking, structural hardware changes, or administrative requirements assigned by the Vice President (Systems).

